



ATC Booking Policy

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2. Document Control

ATC Booking Policy Version 1.1		
Date	Version	Description
19 March 2022	1.0	Initial introduction of Policy.
4 March 2021	1.1	Policy Release

2.1 Change Process

2.1.1 Amendment proposals can be made by emailing the Events Director.

2.2 Review

2.2.1 This document will be reviewed six months from the release of this Policy or when a new booking system is introduced, whichever is sooner.

2.2.2 This review will be undertaken by the VATNZ Board.

2.3 Document Purpose

2.3.1 This document outlines the changes to be made to the VATNZ ATC Booking Policy.

2.3.2 Changes made are due to the recent retirement and subsequent cease of development of the vRoute booking system. This has caused some unrest in the community, leaving some of VATNZ's controllers have been left unable to book positions in the airspace, prompting a review of the VATNZ ATC Booking Policy.

2.3.3 This document will serve as a reference to the booking procedure until a new system is brought online.

2.4 Definitions

Title	Source	Definition
FSD	VATSIM	Flight Simulator Daemon
COC	VATSIM	Code Of Conduct
ED	VATNZ	Events Director
ATC	VATNZ	Air Traffic Control

3. The Future of Bookings

- 3.1.1 The VATNZ Board is actively pursuing a permanent solution to the withdrawal of vRoute. This includes –
 - a. the possibility of an in-house solution, developed by VATNZ; or
 - b. an external solution, whether it be app or internet based.
- 3.1.2 The Events Director and VATNZ Board are open to solutions, and appropriate ideas can be submitted through the Feedback System.
- 3.1.3 It should be noted that while this change is temporary, the timeline for a new solution is not yet defined. The introduction of a new solution is subject to fulfilling the requirements of both the Division and the Board.

3.2 Interim Solutions

- 3.2.1 Due to the issues raised by the retirement of vRoute, and some Controllers being unable to book positions, all positions within the NZZC, NZZO and NTTT FIRs now operate on a first-come, first-served basis.
- 3.2.2 All bookings that are made through the vRoute system during the applicability of this Policy becomes void.

3.3 Courtesy Notifications

- 3.3.1 Members can notify other members of the Community that they intend to log onto a position by posting in the VATNZ Discord Server.
- 3.3.2 These notifications are not bookings, but only serves as a notice of intent of staffing a position.
- 3.3.3 Members should make every attempt to honour these notifications.
- 3.3.4 Members are reminded of the VATSIM Code of Conduct, specifically A1. Members should remain courteous at all times, and should avoid conflict over positions.

4. Exceptions

4.1 Events

- 4.1.1 A booking may be made with the explicit authority of the Events Director.
- 4.1.2 A booking may be made for a position if that position has been allocated to a Controller as a part of a **Rostered Event**.
 - a. Rostered Events are considered events that allow Controllers to apply to provide ATC through the VATNZ website.
 - b. In the case of any confusion, the ED can be approached to query the status of any event.
- 4.1.3 Nothing in this policy prohibits the Events Director from their ability to restrict access to positions as a part of any event.

5. Non-Compliance with this Policy

- 5.1.1 Non-compliance with this Policy will be met with disciplinary action in line with local Divisional policy. Where actions fall outside of the scope of VATNZ disciplinary actions, it will be treated as a breach of the VATSIM Code of Conduct.